

**THE TRUSTEES OF THE FREE PUBLIC LIBRARY  
OF PRINCETON, NEW JERSEY  
Financial Statements  
December 31, 2023 and 2022  
With Independent Auditor's Reports**

**The Trustees of the Free Public Library of Princeton, New Jersey**  
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**December 31, 2023 and 2022**

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## INDEPENDENT AUDITOR'S REPORT

To the Trustees of  
The Free Public Library of Princeton, New Jersey:

### Report on the Audit of the Financial Statements

#### Opinions

We have audited the accompanying governmental fund balance sheets and statements of net position - regulatory basis of The Trustees of the Free Public Library of Princeton, New Jersey (the "Library"), as of and for the years ended December 31, 2023 and 2022, the related statements of governmental fund revenues, expenditures and changes in fund balances and statements of activities - regulatory basis for the years then ended, and the related notes to financial statements.

#### Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis governmental fund balance sheets and statements of net position of the Library as of December 31, 2023 and 2022, the regulatory basis statements of revenues, expenditures and changes in fund balances and the statements of activities and the results of its operations and the changes in fund balances/net position for the years then ended in conformity with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), as described in Note 1.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of our report, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Library, as of December 31, 2023 and 2022, or the changes in fund balances/net position for the years then ended.

#### Basis for Opinions

We conducted our audits in accordance with auditing standards generally accepted in the United States of America ("GAAS"), the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Library and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Library on the basis of accounting practices prescribed by the Division's regulatory basis of accounting and budget laws, which is a basis of accounting other than accounting principles generally accepted in the United States of America to meet the financial reporting provisions of the Division. The effects on the financial statements of the variances between these regulatory accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting practices prescribed or permitted by the Division to demonstrate compliance with the Division's regulatory basis of accounting and budget laws. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Other Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Library's basic financial statements. The accompanying supplementary schedules and information included in the table of contents of this report are presented for purposes of additional analysis and are not required parts of the basic financial statements. The accompanying other supplementary information included in the table of contents of this report is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 2, 2024 on our consideration of the Library's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Withum Smith + Brown, PC".

Ronald C. Petrics, CPA, RMA  
Registered Municipal Accountant  
No. 20CR00047400

July 2, 2024

## **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To The Trustees of  
The Free Public Library of Princeton, New Jersey:

We have audited, in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Trustees of the Free Public Library of Princeton, New Jersey (the "Library") as of and for the year ended December 31, 2023 and the related notes to the financial statements, which collectively comprise the Library's basic financial statements, and have issued our report thereon dated July 2, 2024 on which we expressed an adverse opinion. Our report disclosed that, as described in Note 1 to the financial statements, the Library prepares its financial statements in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which differ from accounting principles generally accepted in the United States of America.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audits of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Library's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Library's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and *Government Auditing Standards*.

### Purpose of the Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Withum Smith + Brown, PC*

July 2, 2024

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Governmental Fund Balance Sheets and Statements of Net Position - Regulatory Basis**  
**December 31, 2023 and 2022**

	<u>2023</u>	<u>2022</u>
<b>Assets</b>		
Cash - unrestricted	\$ 1,377,150	\$ 1,568,001
Cash - restricted	157,695	170,429
Petty cash	1,224	1,515
Due from municipality-capital	386,823	595,141
Other receivables	968	1,991
Capital assets	<u>19,382,368</u>	<u>19,134,162</u>
 Total assets	 <u>\$ 21,306,228</u>	 <u>\$ 21,471,239</u>
<b>Liabilities, Reserves and Fund Balances</b>		
Liabilities and reserves		
Appropriation reserves	\$ 10,448	\$ 25,200
Reserve for encumbrances	15,100	36,775
Reserve for capital encumbrances	230,932	540,037
Security deposit	1,300	1,300
Improvement authorizations - library capital	282,798	409,372
Improvement authorizations - municipal	311,235	172,315
Deferred revenue	16,939	18,958
Accounts payable	3,665	11,984
Reserve for employee development	62,894	59,868
Investment in capital assets	<u>19,382,368</u>	<u>19,134,162</u>
Total liabilities and reserves	<u>20,317,679</u>	<u>20,409,971</u>
Fund balances		
Unreserved	744,842	805,467
Reserved for capital trust	100,000	100,000
Reserved for grant and dedicated gift expenditures	<u>143,707</u>	<u>155,801</u>
	<u>988,549</u>	<u>1,061,268</u>
 Total liabilities, reserves and fund balances	 <u>\$ 21,306,228</u>	 <u>\$ 21,471,239</u>
Net position		
Net investment in capital assets	\$ 19,382,368	\$ 19,134,162
Unreserved	744,842	805,467
Reserved for capital trust	100,000	100,000
Reserved for grant and dedicated gift expenditures	<u>143,707</u>	<u>155,801</u>
Total net position	<u>\$ 20,370,917</u>	<u>\$ 20,195,430</u>

The Notes to Financial Statements are an integral part of these statements.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Statements of Governmental Fund Revenues, Expenditures and Changes in Fund**  
**Balances and Statements of Activities - Regulatory Basis**  
**December 31, 2023 and 2022**

	<u>2023</u>	<u>2022</u>
<b>Revenues</b>		
Operating fund		
Operating revenues		
Municipal support	\$ 4,512,555	\$ 4,412,555
State library aid	19,188	18,816
General fund revenue	<u>1,055,902</u>	<u>896,126</u>
	<u>5,587,645</u>	<u>5,327,497</u>
Special revenues		
Friends and Foundation contribution	104,050	150,016
Grant revenues	54,227	44,012
Designated gifts	<u>139,647</u>	<u>129,478</u>
	<u>297,924</u>	<u>323,506</u>
	5,885,569	5,651,003
Other credits to income		
Fund balances utilized	85,000	-
Prior year encumbrances cancelled	<u>18,881</u>	<u>47,941</u>
Total operating fund	<u>5,989,450</u>	<u>5,698,944</u>
Capital fund		
Interest income	484	197
Other revenues	<u>689,872</u>	<u>183,179</u>
Total capital fund	<u>690,356</u>	<u>183,376</u>
Total revenues	<u>6,679,806</u>	<u>5,882,320</u>
<b>Expenditures</b>		
Operating fund		
Budget appropriations - operating	5,977,653	5,628,127
Other debits to income		
Fund balance utilized as anticipated revenue	<u>85,000</u>	<u>100,000</u>
Total operating fund	6,062,653	5,728,127
Capital fund		
Budget appropriations - capital outlay	<u>689,872</u>	<u>183,179</u>
Total expenditures	<u>6,752,525</u>	<u>5,911,306</u>
<b>Excess in revenues over expenditures</b>	(72,719)	(28,986)
<b>Fund balances</b>		
Beginning of year	<u>1,061,268</u>	<u>1,090,254</u>
End of year	<u>\$ 988,549</u>	<u>\$ 1,061,268</u>

The Notes to Financial Statements are an integral part of these statements.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
**December 31, 2023 and 2022**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND NATURE OF ORGANIZATION**

**Organization**

The Free Public Library of Princeton (the "Library") was established as a municipal library by referendum and incorporated in 1909 (N.J.S.A. 40:54-1 et seq.). The Joint Free Public Library of Princeton Borough and Princeton Township was established by referendum and incorporated in 1961 (N.J.S.A. 40:54-29.3 et seq.). The voters of Princeton Borough and Princeton Township approved a ballot measure on November 8, 2011, to consolidate their two local governments (N.J.S.A. 40:43-66.59). The merger took effect on January 1, 2013, and the Board of Trustees incorporated on January 1, 2013 as The Trustees of the Free Public Library of Princeton, New Jersey according to the provisions of Chapter 54 of the Laws of the State of New Jersey (Title 40) to exercise the powers and duties granted to it under said statute. The Library is exempt from both federal and state taxes.

**Financial Reporting Entity**

An ongoing financial responsibility exists between The Trustees of the Free Public Library of Princeton, New Jersey and Princeton. The Library's continued existence depends on continued funding from the municipality.

**Basis of Accounting**

The financial statements of the Library have been prepared on a modified accrual basis and in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which differ in some respects from generally accepted accounting principles in the United States of America applicable to government units. Some of these differences may be material. Under this method of accounting, the Library accounts for its financial transactions through the following funds and policies:

**Operations Fund** - Accounts for all revenues and expenditures applicable to the general operations of the Library and comprises the following funds:

*Municipal Fund* - represents budget appropriations from Princeton and State Aid passed to the Library from Princeton.

*General Fund* - represents revenues generated by the Library.

**Special Revenue Funds** - accounts for proceeds of specific revenue sources that are restricted to expenditure for a specific purpose.

**Capital Projects Fund** - accounts for financial resources to be used for the acquisition or construction of major capital facilities and other Library capital expenditures. Revenues associated with capital projects are recorded when expenditures are incurred.

**Trust and Agency Funds** - accounts for assets held by the Library in a trustee capacity or as an agent for individuals and other government agencies.

**Revenues** - recorded when received in cash except for certain amounts which may be due from the State of New Jersey or other grantor agencies.

**Expenditures** - recorded when an amount is encumbered for goods or services through the issuance of a purchase order. Outstanding encumbrances at December 31 are shown as reserve for encumbrances in the financial statements.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
**December 31, 2023 and 2022**

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**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities except for amounts which have been cancelled by the Board of Trustees. Appropriation reserves are available until lapsed at the close of the succeeding year to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Accounting principles generally accepted in the United States of America ("GAAP") do not provide for the reservation of unexpended budget appropriations.

**Encumbrances** - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year-end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

**Insurance** - Insurance costs for all funds are recorded as expenditures at the time of payment. Insurance costs chargeable to future periods are not carried as prepayments.

**General Fixed Assets** - recorded in a fixed asset accounting and reporting system maintained by the Library for general fixed assets. All general fixed assets owned as of December 31, 1985 are to be valued at cost, estimated historical cost or any other reasonable basis. For all general fixed assets acquired beginning January 1, 1986, the required basis for valuation is actual cost. No depreciation has been provided on fixed assets on the Library's records. Construction in progress is reported in the period expenditures are incurred.

**Inventories of Supplies** - The costs of inventories of supplies are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the balance sheet and statement of net position.

**Pension Liability and Reporting** - New Jersey municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability or related deferred outflows or inflows of resources on their balance sheets or related plan pension expense. However, in accordance with N.J.A.C. 5:30-6.1(c)(2), the Library disclosed its proportionate share of the State of New Jersey net pension liability in the notes to the financial statements, as well as its related pension expense and other disclosures in accordance with Governmental Accounting Standards Board ("GASB") Statement No. 68, *Accounting and Financial Reporting for Pensions, An Amendment of GASB No. 27* (see Note 4).

**OPEB Liability and Reporting** - New Jersey municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net other postemployment benefit ("OPEB") liability or related deferred outflows or inflows of resources on their balance sheets or related plan OPEB expense. However, in accordance with N.J.A.C. 5:30-6.1(c)(2), the Library disclosed its proportionate share of the State of New Jersey net pension liability in the notes to the financial statements, as well as its related pension expense and other disclosures in accordance with GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions* (see Note 5).

**Use of Estimates** - The preparation of financial statements in conformity with the accounting practices prescribed by the Division requires management to make estimates and assumptions that affect certain reports, amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Budget**

An annual budget is adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures. Budget amounts presented in the accompanying financial statements are those adopted by the Library Board of Trustees.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
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**2. CONTRIBUTED SERVICES**

No amounts have been reflected in the financial statements for donated services because the criteria for recognition under the basis of accounting described elsewhere in these financial statements have not been satisfied. The Library pays for most services requiring specific expertise. However, a number of volunteers have donated significant amounts of their time to the Library's programs. The estimated value of donated services for the years ended December 31, 2023 and 2022 was approximately \$92,904 and \$94,773, respectively.

**3. DEPOSITS**

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation ("FDIC"), or by any other agency of the United States that insures deposits or the State of New Jersey Cash Management Fund. New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of public funds; or

If the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000. The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature within one year. Collateralization of fund investments is generally not required.

The cash on deposit is deposited in public depositories which are fully insured up to \$250,000 per institution by the FDIC and in excess of \$250,000 are fully collateralized by the bank through the Government Unit Deposit Protection Act ("GUDPA"), N.J.S.A. 17:9-41, et seq. The State of New Jersey Cash Management Plan account is neither covered by the FDIC nor protected by GUDPA but is considered an acceptable investment by the State of New Jersey. Cash as determined by the Library's Board of Trustees consists of all bank accounts, including certificates of deposit.

At December 31, 2023 and 2022, the carrying amounts of the Library's deposits were \$1,534,845 and \$1,738,430, respectively, and the bank balances were \$1,666,402 and \$1,860,638, respectively.

The cash deposits held at financial institutions as of December 31, 2023 can be categorized according to three levels of risk as described below:

Category 1	Deposits which are covered by FDIC, or collateralized by securities held by the Library or its agent, in the Library's name	\$326,878
Category 2	Deposits which are collateralized with securities held by the pledging financial institution's trust department, or agent in the Library's name	\$1,276,630
Category 3	Deposits which are not collateralized or insured	\$62,894

**The Trustees of the Free Public Library of Princeton, New Jersey**  
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**December 31, 2023 and 2022**

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The cash deposits held at financial institutions as of December 31, 2022 can be categorized according to three levels of risk as described below:

Category 1	Deposits which are covered by FDIC, or collateralized by securities held by the Library or its agent, in the Library's name	\$326,555
Category 2	Deposits which are collateralized with securities held by the pledging financial institution's trust department, or agent in the Library's name	\$1,474,215
Category 3	Deposits which are not collateralized or insured	\$ 59,868

**Investments**

New Jersey statutes establish the following securities as eligible for the investment of Library funds:

- (a) Bonds or other obligations of the United States or obligations guaranteed by the United States.
- (b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives which have a maturity date not greater than 12 months from the date of purchase.
- (c) Bonds or other obligations of the Library or bonds or other obligations of school districts of which the Library is a part or within which the school district is located.
- (d) Bonds or other obligations, having a maturity date of not more than 12 months from the date of purchase, which are approved by the New Jersey Department of Treasury, Division of Investments.
- (e) Qualified mutual funds with portfolios limited to (i) bonds or other obligations of, or guaranteed by, the United States of America; and (ii) repurchase agreements fully collateralized by such obligations. These investments must be transacted only through national or state banks located within New Jersey.

During the year, the Library had none of its idle funds invested in repurchase agreements collateralized by eligible securities. At the close of the year, no such investments were held by the Library.

Unrestricted and restricted cash on deposit consisted of the following at December 31:

	<u>2023</u>	<u>2022</u>
Bank money market account	\$ 523,903	\$ 604,711
Other bank accounts	945,013	1,071,878
Citi Fund Services-New Jersey State cash management account	62,894	59,868
Gift and debit card fund	<u>3,035</u>	<u>1,973</u>
	<u>\$ 1,534,845</u>	<u>\$ 1,738,430</u>

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
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**4. PENSION PLAN**

Employees of the Library that are eligible, participate in the State of New Jersey, Public Employees' Retirement System ("PERS"). PERS is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about PERS, please refer to the Division's Comprehensive Annual Financial Report ("CAFR"), which can be found at [www.state.nj.us/treasury/pensions/financialr-reports.shtml](http://www.state.nj.us/treasury/pensions/financialr-reports.shtml).

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

<b>Tier</b>	<b>Definition</b>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 and 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Employer and Employee Contributions*

The contribution policy for PERS is set by N.J.S.A. 15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State of New Jersey (the "State"). The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability.

The local employer's contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
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During the years ended December 31, 2023 and 2022, PERS received employer and employee contributions as follows:

	<u>2023</u>	<u>2022</u>
Employer contributions	\$ 435,925	\$ 396,832
Employee contributions	\$ 181,547	\$ 180,422
Basis for contributions		
Employee contribution rate	7.50%	7.50%
Employer contribution rate	18.39%	17.00%

*Summary of Significant Accounting Policies*

New Jersey's municipalities and counties do not follow GAAP and, as such, do not follow GASB requirements with respect to recording the net pension liability or related deferred outflows or inflows of resources on their balance sheets or related plan pension expense. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 information in the notes to the financial statements. Accordingly, the Library's portion of the net pension liability, related outflows and inflows of resources and pension expense are for disclosure purposes only and do not affect the Library's regulatory basis fund balance, statement of revenues and expenditures or operations. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense as required by GASB No. 68, information about the fiduciary net position of PERS and additions to/deduction from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Although the division administers one cost-sharing multiple-employer plan, separate (sub) valuations are prepared to determine the actuarially determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources and pension expense are determined separately for each individual employer of the State and local groups of the plan.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

The State's net pension liability was measured as of June 30, 2023 and 2022, and the State's total pension liability to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022 and 2021. In accordance with GASB 68, the measurement date shall not be earlier than one year from the statement of net position date; therefore, the Library has elected to utilize June 30, 2023 and 2022 as the measurement date.

The Library's proportion of the net pension liability is based on the ratio of the contributions as an individual employer to total contributions to the local group in PERS during the years ended June 30, 2023 and 2022.

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At December 31, 2023 and 2022, the Library's proportionate share and net pension liability was as follows:

Net pension liability (local group)	\$ 14,606,489,066	\$ 15,219,184,920
Library net pension liability	\$ 4,724,248	\$ 4,749,019
Library's proportion	0.0323435%	0.0312042%

Pension expense, net is comprised of the following at December 31, 2023 and 2022:

Proportionate share of allocable plan pension expense	\$ (47,618)	\$ (343,927)
Employer share paid	(435,925)	(396,832)
Pension expense related to specific liabilities of individual employers	2,404	3,037
Net amortization of deferral amounts from changes in proportion	(617)	11,967
	<u>\$ (481,756)</u>	<u>\$ (725,755)</u>

At December 31, 2023 and 2022, the Library reported deferred outflows of resources and deferred inflows of resources related to PERS as follows:

	<u>2023</u>		<u>2022</u>	
	<u>Deferred outflows of resources</u>	<u>Deferred inflows of resources</u>	<u>Deferred outflows of resources</u>	<u>Deferred inflows of resources</u>
Changes of assumptions	\$ 10,378	\$ 286,310	\$ 14,714	\$ 711,116
Differences between expected and actual experience	45,170	19,311	34,276	30,227
Net difference between projected and actual earnings on pension plan investments	21,756	-	196,558	-
Changes in proportion and differences between Library contributions and proportionate share of contributions	269,111	194,441	229,201	346,441
Library contributions subsequent to the measurement date	-	-	-	-
	<u>\$ 346,415</u>	<u>\$ 500,062</u>	<u>\$ 474,749</u>	<u>\$ 1,087,784</u>

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Amounts reported as deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts) related to pensions will be recognized in pension expense as follows:

<u>Year</u>	<u>PERS (Local Group)</u>	<u>Library Share</u>
2024	\$ (764,720,743)	\$ (167,850)
2025	(426,837,788)	(93,687)
2026	596,477,249	130,922
2027	(106,745,928)	(23,430)
2028	1,815,483	398
Thereafter	-	-
	<u>\$ (700,011,727)</u>	<u>\$ (153,647)</u>

*Actuarial Assumptions*

The collective total pension liability for the June 30, 2023 and 2022 measurement date was determined by an actuarial valuation as of July 1, 2022 and 2021, respectively, which was rolled forward to June 30, 2023 and 2022, respectively.

The actuarial valuation used the following actuarial assumptions:

	<u>2023</u>	<u>2022</u>
Inflation rate		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary increases	2.75 - 6.55%	2.75 - 6.55%
	based on years of service	based on years of service
Investment rate of return	7.00%	7.00%

For June 30, 2023 and 2022, the following assumptions were used:

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Postretirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2022, valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021. The actuarial assumptions used in the July 1, 2021, valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

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*Long-Term Expected Rate of Return*

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2023 and 2022) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the Board of Trustees and the actuaries.

Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2023 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. equity	28.00%	8.98%
Non-U.S. developed markets equity	12.75%	9.22%
International small cap equity	1.25%	9.22%
Emerging markets equity	5.50%	11.13%
Private equity	13.00%	12.50%
Real estate	8.00%	8.58%
Real assets	3.00%	8.40%
High yield	4.50%	6.97%
Private credit	8.00%	9.20%
Investment grade credit	7.00%	5.19%
Cash equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk mitigation strategies	3.00%	6.21%

Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2022 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. equity	27.00%	8.12%
Non-U.S. developed markets equity	13.50%	8.38%
Emerging markets equity	5.50%	10.33%
Private equity	13.00%	11.80%
Real estate	8.00%	11.19%
Real assets	3.00%	7.60%
High yield	4.00%	4.95%
Private credit	8.00%	8.10%
Investment grade credit	7.00%	3.38%
Cash equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk mitigation strategies	3.00%	4.91%

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*Discount Rate*

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2023 and 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers for the year ended June 30, 2023.

*Sensitivity of the Library's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the Library's proportionate share of the net pension liability measured as of June 30, 2023 and 2022, calculated using the discount rate as disclosed above as well as what the Library's proportionate share of the net pension liability (local group) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	<b>2023</b>		
	<b>At 1% decrease (6.00%)</b>	<b>At current discount rate (7.00%)</b>	<b>At 1% increase (8.00%)</b>
State	\$ 25,679,770,919	\$ 22,458,047,553	\$ 19,722,979,997
Local	19,014,540,974	14,606,489,066	10,854,654,100
PERS as a whole	<u>\$ 44,694,311,893</u>	<u>\$ 37,064,536,619</u>	<u>\$ 30,577,634,097</u>
Library's proportionate share of the net pension liability	<u>\$ 6,149,966</u>	<u>\$ 4,724,248</u>	<u>\$ 3,510,774</u>
	<b>2022</b>		
	<b>At 1% decrease (6.00%)</b>	<b>At current discount rate (7.00%)</b>	<b>At 1% increase (8.00%)</b>
State	\$ 25,545,130,654	\$ 22,386,831,046	\$ 19,706,077,936
Local	19,552,194,509	15,219,184,920	11,531,619,329
PERS as a whole	<u>\$ 45,097,325,163</u>	<u>\$ 37,606,015,966</u>	<u>\$ 31,237,697,265</u>
Library's proportionate share of the net pension liability	<u>\$ 6,101,098</u>	<u>\$ 4,749,019</u>	<u>\$ 3,598,345</u>

*Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report which can be found at the following link: <http://www.nj.gov/treasury/pensions/financial-rprts-home.shtml>.

**5. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

The Library participates and contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit ("OPEB") plan. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the Division's CAFR, which can be found at [www.state.nj.us/treasury/pensions/financial-reports.shtml](http://www.state.nj.us/treasury/pensions/financial-reports.shtml).

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The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credits in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations' agreement.

As permitted by Local Finance Notice 2023-10 and 2022-12, the following information has been obtained from the Plan audit at June 30, 2022 and 2021, respectively, and is the latest available information as of December 31, 2023 and 2022.

*Contributions*

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their healthcare coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

The funding policy for the OPEB plan is pay as you go, where the Library was billed monthly by the Plan. The Plan received employer and employee contributions as follows at December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Employer contributions	\$ 71,254	\$ 57,088
Employee contributions	\$ -	\$ -

*OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources*

The net OPEB liability was measured as of June 30, 2022 and 2021, and the total OPEB liability to calculate the net OPEB liability, was determined by an actuarial valuation as of July 1, 2021 and 2020, which was rolled forward to June 30, 2022 and 2021, respectively.

The Library's proportion of the net OPEB liability is based on the ratio of the plan members of an individual employer to the total members of the Plan during the measurement period July 1, 2021 through June 30, 2022 and July 1, 2020 through June 30, 2021.

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At December 31, 2023 and 2022 (June 30, 2022 and 2021 information), the Library's proportionate share and net OPEB liability was as follows:

	<u>2023</u>	<u>2022</u>
Net OPEB liability	\$ 16,149,595,478	\$ 17,999,781,235
Library net OPEB liability	\$ 8,207,386	\$ 8,867,772
Library's proportion	0.0508210%	0.0492660%

OPEB expense (benefit), net comprised of the following for the years ended December 31, 2023 and 2022 (June 30, 2022 and 2021 information):

	<u>2023</u>	<u>2022</u>
Proportionate share of allocable plan		
OPEB benefit	\$ 76,717	\$ 97,062
OPEB expense related to specific liabilities of individual employers	-	-
Net amortization of deferral amounts from changes in proportion	<u>(223,062)</u>	<u>(266,758)</u>
Total employer OPEB expense excluding that attributable to employer-paid member contributions	<u>\$ (146,345)</u>	<u>\$ (169,696)</u>

At December 31, 2023 and 2022 (June 30, 2022 and 2021 information), the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB as follows:

	<u>2023</u>		<u>2022</u>	
	<u>Deferred outflows of resources</u>	<u>Deferred inflows of resources</u>	<u>Deferred outflows of resources</u>	<u>Deferred inflows of resources</u>
Changes of assumptions	\$ 1,095,310	\$ 2,801,023	\$ 1,275,656	\$ 1,567,483
Differences between expected and actual experience	423,838	1,521,300	198,982	1,855,269
Net difference between projected and actual earnings on OPEB plan investments	2,161	-	4,240	-
Changes in proportion and differences between Library contributions and proportionate share of contributions	1,313,684	1,867,167	1,294,698	2,405,202
Library contributions subsequent to the measurement date	-	-	-	-
	<u>\$ 2,834,993</u>	<u>\$ 6,189,490</u>	<u>\$ 2,773,576</u>	<u>\$ 5,827,954</u>

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Amount reported as deferred outflows of resources and deferred inflows of resources related to the OPEB will be recognized in future OPEB expense as follows at December 31, 2023 (June 30, 2022 information):

<u>Year</u>	<u>OPEB Expense</u>	<u>Library Share</u>
2023	\$ (1,463,380,541)	\$ (890,661)
2024	(1,464,672,406)	(891,447)
2025	(1,156,630,075)	(703,963)
2026	(516,557,746)	(314,394)
2027	(115,810,526)	(70,486)
Thereafter	(794,478,497)	(483,546)
	<u>\$ (5,511,529,791)</u>	<u>\$ (3,354,497)</u>

*Actuarial Assumptions*

The total OPEB liability for the June 30, 2022 and 2021 measurement date was determined by an actuarial valuation as of July 1, 2021 and 2020, which was rolled forward to June 30, 2022 and 2021, respectively.

This actuarial valuation used the following actuarial assumptions applied to all periods in the measurement at December 31, 2023 and 2022 (June 30, 2022 and 2021 information):

	<b>2023</b>	<b>2022</b>
Inflation rate	2.50%	2.50%
Salary increases through 2026	2.75 - 6.55%	2.00 - 6.00%
Thereafter	2.75 - 6.55%	3.00 - 7.00%

\*Salary increases are based on years of service within the respective plan.

For June 30, 2022 and 2021, the following assumptions were used:

Preretirement healthy mortality rates were based on the PUB-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using the MP-2021 scale. Postretirement healthy mortality rates were based on the PUB-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using MP-2021 scale. Disabled retiree mortality was based on the PUB-2010 "General" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using the MP-2021 scale.

The actuarial assumptions used in the July 1, 2020 valuation were based on the results of the PFRS and the PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 2014 to June 30, 2018, respectively.

The actuarial assumptions used in the July 1, 2021 valuation were based on the results of an actuarial experience study prepared for July 1, 2018 to June 30, 2021.

100% of active members are considered to participate in the Plan upon retirement.

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*Discount Rate*

The discount rate used to measure the total OPEB liability at December 31, 2023 and 2022 (June 30, 2022 and 2021 information) was 3.54% and 2.16%, respectively. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

*Sensitivity of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the Library's proportionate share of the net OPEB liability measured as of December 31, 2023 and 2022 (June 30, 2022 and 2021 information), calculated using the discount rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	<b>2023</b>		
	<b>At 1% decrease (2.54%)</b>	<b>At current discount rate (3.54%)</b>	<b>At 1% increase (4.54%)</b>
Net OPEB liability	\$ 18,720,632,230	\$ 16,149,595,478	\$ 14,080,955,857
Library's proportionate share of the net OPEB liability	\$ 9,514,013	\$ 8,207,386	\$ 7,156,083
	<b>2022</b>		
	<b>At 1% decrease (1.16%)</b>	<b>At current discount rate (2.16%)</b>	<b>At 1% increase (3.16%)</b>
Net OPEB liability	\$ 21,182,289,882	\$ 17,999,781,235	\$ 15,477,574,697
Library's proportionate share of the net OPEB liability	\$ 10,435,667	\$ 8,867,772	\$ 7,625,182

*Sensitivity of Net OPEB Liability to Changes in the Healthcare Cost Trend Rate*

The following presents the Library's proportionate share of the Net OPEB liability measured as of December 31, 2023 and 2022 (June 30, 2022 and 2021 information), calculated using the healthcare cost trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare cost trend rate that is one percentage point lower or one percentage point higher than the current rate:

	<b>2023</b>		
	<b>At 1% decrease</b>	<b>Healthcare cost trend rate</b>	<b>At 1% increase</b>
Net OPEB liability	\$ 13,700,188,049	\$ 16,149,595,478	\$ 19,286,596,671
Library's proportionate share of the net OPEB liability	\$ 6,962,573	\$ 8,207,386	\$ 9,801,641

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	<b>2022</b>		
	<b>At 1% decrease</b>	<b>Healthcare cost trend rate</b>	<b>At 1% increase</b>
Net OPEB liability	\$ 15,017,879,689	\$ 17,999,781,235	\$ 21,890,793,528
Library's proportionate share of the net OPEB liability	\$ 7,398,708	\$ 8,867,772	\$ 10,784,718

*OPEB Plan Fiduciary Net Position*

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report which can be found at the following link: [www.state.nj.us/treasury/pensions/financial-reports.shtml](http://www.state.nj.us/treasury/pensions/financial-reports.shtml).

**6. DEFINED CONTRIBUTION RETIREMENT PROGRAM**

The Defined Contribution Retirement Program ("DCRP") was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103 P.L. 2007, and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. DCRP provides eligible members, with a minimum annual salary of \$5,000, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The Defined Contribution Retirement Program Board oversees the DCRP, which is administered by Prudential Financial.

The retirement program is a pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. Eligible individuals include employees enrolled in PERS on or after July 1, 2007 who earn salary in excess of established "maximum compensation" limits.

Enrolled members contribute 5.5% of their base salary to a tax-deferred investment account established with Prudential Financial which administers the DCRP for the Division of Pensions and Benefits. The Library is required to contribute 3% of the member's base salary at the time the member's contribution is submitted to Prudential Financial. For the years ended December 31, 2023 and 2022, the Library's total payroll for all employees was \$3,109,065 and \$3,015,848 and total DCRP covered payroll was \$457,892 and \$387,750, respectively. Covered payroll refers to all compensation paid by the Library to active employees covered by the Plan. Employee contributions to DCRP for the years ended December 31, 2023 and 2022 were \$25,184 and \$21,326, respectively. The Library's required contribution to DCRP for the years ended December 31, 2023 and 2022 was \$13,737 and \$11,633, respectively.

**7. 403(B) PLAN**

The Library offers its eligible employees the opportunity to contribute pretax contributions, through salary reductions, to a 403(b)(7) custodial account or a tax-sheltered annuity. The plan is administered by the Library and participation is voluntary. Contributions to these plans are not matched by the Library.

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**8. CAPITAL ASSETS**

The current and prior year changes in capital assets are summarized as follows:

	<b>Balance</b> <b>January 1,</b> <b>2023</b>	<b>Increase</b>	<b>Decrease</b>	<b>Balance</b> <b>December 31,</b> <b>2023</b>
Land	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Building and improvements	13,388,388	638,090	380,500	13,645,978
Machinery and equipment	4,245,774	22,945	32,329	4,236,390
Total capital assets	<u>\$ 19,134,162</u>	<u>\$ 661,035</u>	<u>\$ 412,829</u>	<u>\$ 19,382,368</u>

	<b>Balance</b> <b>January 1,</b> <b>2022</b>	<b>Increase</b>	<b>Decrease</b>	<b>Balance</b> <b>December 31,</b> <b>2022</b>
Land	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Building and improvements	13,377,758	38,830	28,200	13,388,388
Machinery and equipment	4,114,091	133,568	1,885	4,245,774
Total capital assets	<u>\$ 18,991,849</u>	<u>\$ 172,398</u>	<u>\$ 30,085</u>	<u>\$ 19,134,162</u>

**9. EMPLOYEE DEVELOPMENT/COMPENSATED ABSENCES**

Library employees are entitled to paid vacation leave each year. A maximum of one week of unused vacation pay may be accumulated and carried forward to the subsequent year. Approval is granted for additional time on an individual basis. The liability for compensated absences as of December 31, 2023 and 2022 is \$43,124 and \$42,977 for vacation time, respectively.

The Library holds a dedicated trust fund to support the skills development, education and compensation of current active employees. The Reserve for employee development was \$62,894 and \$59,868 as of December 31, 2023 and 2022, respectively, in the Governmental Fund Balance Sheets and Statements of Net Position - Regulatory Basis.

**10. BENEFICIAL INTEREST IN FUNDS HELD BY OTHERS**

The Library is the beneficiary of a trust held by an outside trustee. The value of the trust is based on the Library's share of the fair value of the underlying securities held by the trustee. Periodic distributions of income have been received by the Library and have been recorded as contributions in the amount of \$3,823 and \$4,422 for the years ended December 31, 2023 and 2022, respectively. The fair value portion of the Library's interest in the trust at December 31, 2023 and 2022 was \$79,874 and \$70,728, respectively, and, based on the regulatory basis of accounting, is not recorded in the financial statements of the Library.

**11. RELATED PARTY TRANSACTIONS**

The Trustees of the Free Public Library of Princeton, New Jersey is a government entity authorized pursuant to N.J.S.A. 40A:54-1. The Library receives substantial support from Princeton, New Jersey.

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The Library board appoints the board of the Friends and Foundation of the Princeton Public Library, Inc. (the "Foundation"). The Library also provides the Friends and Foundation with management and fundraising services including accounting, supervisory and administrative services. The value of these services was estimated by management to be \$118,187 and \$160,506 for the years ended December 31, 2023 and 2022, respectively, of which \$54,214 and \$87,621 was reimbursed back to the Library, respectively.

The Foundation provides for an annual distribution from its endowment to the Library. Included within this distribution are amounts which are accumulated within the endowment restricted for specific purposes and a general unrestricted distribution. The Foundation made distributions to the Library of unrestricted funds amounting to \$442,445 and \$564,072 for the years ended December 31, 2023 and 2022, respectively. The Foundation made distributions to the Library of restricted funds amounting to \$235,261 and \$219,536 for the years ended December 31, 2023 and 2022, respectively.

The Foundation acts as a custodian to pass certain gifts and grants designated to the Library annual appeal and other causes. Gifts and grants which were passed through the Foundation to the Library amounted to approximately \$112,241 and \$37,733 for the years ended December 31, 2023 and 2022, respectively. The Foundation also authorizes a donation to the Library based on book sales made. Total distributions were \$104,000 and \$150,000 for the years ended December 31, 2023 and 2022, respectively.

**12. CONCENTRATIONS**

For the years ended December 31, 2023 and 2022, approximately 76% and 78%, respectively, of revenue is municipal support.

**13. RENTAL ACTIVITY**

The Library rents a portion of its building under a lease agreement, which expires February 28, 2025 and may be renewed for one additional, one-year term. The lease calls for monthly payments which represent a percentage of the revenue generated by the lessee's sales or a minimum flat rate. Expected amounts to be received in future periods are as follows: 2024 - \$15,600, 2025 - \$2,600.

**14. OTHER COMMITMENTS AND CONTINGENCIES**

The Library is subject to legal proceedings and claims which arise in the ordinary course of business and has insurance coverage to cover such claims up to a specific limit. Management does not believe that the outcome of any outstanding matters or claims will have a material adverse effect on the financial position or operating results.

**15. RECONCILIATION OF FUND BALANCE TO NET POSITION**

The following is a reconciliation of fund balance to net position:

	<u>2023</u>	<u>2022</u>
Fund balance per Governmental Fund Balance Sheets and Statements of Net Position - Regulatory Basis	\$ 988,549	\$ 1,061,268
Capital assets	<u>19,382,368</u>	<u>19,134,162</u>
Net position	<u>\$ 20,370,917</u>	<u>\$ 20,195,430</u>

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Notes to Financial Statements**  
**December 31, 2023 and 2022**

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**16. SUBSEQUENT EVENTS**

The Library has evaluated subsequent events occurring after the balance sheet and statement of net position date through July 2, 2024, which is the date the financial statements were available to be issued. Based on this evaluation, the Library had no subsequent events which required adjustment to or disclosure in the financial statements.

## **SUPPLEMENTARY INFORMATION**

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Library's Proportionate Share of the Net Pension Liability - PERS**  
**Public Employees' Retirement System**  
**Year Ended December 31, 2023**

The Library's proportion (amount and percentage) of the collective net pension liability and the Library's proportionate share of the collective net pension liability as a percentage of covered payroll as of the measurement date (June 30) for the previous ten years\* is as follows:

	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Library's proportion of the net pension liability (asset) (PERS Local Group)	0.032343%	0.031204%	0.031389%	0.030220%	0.033488%	0.033636%	0.031412%	0.030504%	0.029465%
Library's proportionate share of the net pension liability (PERS Local Group)	\$ 4,724,248	\$ 4,749,019	\$ 3,758,164	\$ 4,966,856	\$ 6,075,920	\$ 6,621,780	\$ 7,312,145	\$ 9,034,271	\$ 6,528,686
Library's covered-employee payroll	\$ 2,370,289	\$ 2,334,834	\$ 2,281,490	\$ 2,350,115	\$ 2,191,556	\$ 2,300,753	\$ 2,348,781	\$ 2,205,121	\$ 2,112,609
Library's proportionate share of the net pension liability as a percentage of its covered payroll	199.31%	203.40%	164.72%	211.35%	288.24%	287.81%	311.32%	409.70%	309.03%

\*This schedule is presented to illustrate the requirement to show information for ten years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

**Notes to Required Supplementary Information:**

**Benefit Changes**

None.

**Changes of Assumptions**

The discount rate changed as follows as of June 30:	7.00%	7.00%	7.00%	7.00%	6.28%	5.66%	5.00%	3.98%	4.90%
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See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Library's Contributions - PERS**  
**Public Employees' Retirement System**  
**Year Ended December 31, 2023**

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The Library's contractually and statutorily required employer contributions for each of the past ten years\* are as follows:

	<u>2023</u>	<u>2022</u>	<u>2022</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 435,925	\$ 396,832	\$ 371,523	\$ 333,193	\$ 330,655	\$ 337,830	\$ 300,562	\$ 274,934	\$ 250,041
Contributions in relation to the contractually required contribution	<u>(435,925)</u>	<u>(396,832)</u>	<u>(371,523)</u>	<u>(333,193)</u>	<u>(330,655)</u>	<u>(337,830)</u>	<u>(300,562)</u>	<u>(274,934)</u>	<u>(250,041)</u>
Contribution deficiency (excess)	<u>\$ -</u>								
Library's covered-employee payroll	\$ 2,370,289	\$ 2,334,834	\$ 2,281,490	\$ 2,350,115	\$ 2,191,556	\$ 2,300,753	\$ 2,348,781	\$ 2,205,121	\$ 2,112,609
Contributions as a percentage of covered-employee payroll	18.39%	17.00%	16.28%	14.18%	15.09%	14.68%	12.80%	12.47%	11.84%

\*This schedule is presented to illustrate the requirement to show information for ten years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey  
Schedule of the Library's Proportionate Share of the Net OPEB Liability -  
State Health Benefits Local Government Retired Employees Plan (SHBP)  
Year Ended December 31, 2023**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Library's proportion (percentage) of the collective net OPEB liability	0.050821%	0.049266%	0.054703%	0.047393%	0.053108%
Library's proportionate share (amount) of the collective net OPEB liability	\$ 8,207,386	\$ 8,867,772	\$ 9,817,336	\$ 6,419,889	\$ 8,320,228
Library's covered-employee payroll	\$ 2,334,834	\$ 2,281,490	\$ 2,350,115	\$ 2,191,556	\$ 2,300,753
Library's proportionate share (amount) of the collective net OPEB liability as a percentage of its covered-employee payroll	351.52%	388.68%	417.74%	292.94%	361.63%
Plan fiduciary net position as a percentage of the total collective OPEB liability	0.87%	0.28%	0.91%	1.98%	1.97%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

**Notes to Required Supplementary Information**

**Benefit Changes**

None

**Changes of Assumptions**

The discount rate changed as follows as of June 30:	3.54%	2.16%	2.21%	3.50%	3.87%
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Note: The latest available information as of the reporting date was information for the plan year ended June 30, 2022.

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of the Library's OPEB Contributions -**  
**State Health Benefits Local Government Retired Employees Plan (SHBP)**  
**Year Ended December 31, 2023**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Library's required contribution	\$ 71,254	\$ 57,088	\$ 46,444	41,805	\$ 45,800	\$ 74,868
Library's contributions in relation to required contribution	<u>(71,254)</u>	<u>(57,088)</u>	<u>(46,444)</u>	<u>(41,805)</u>	<u>(45,800)</u>	<u>(74,868)</u>
Contribution deficiency (excess)	<u>\$ -</u>					
Library's covered-employee payroll	\$ 2,370,289	\$ 2,334,834	\$ 2,281,490	\$ 2,350,115	\$ 2,191,556	\$ 2,300,753
Contributions as a percentage of covered-employee payroll	3.01%	2.45%	2.04%	1.78%	2.09%	3.25%

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Revenues Compared to Budget**  
**Year Ended December 31, 2023**

	Budget		Actual	Variance	
	Original	Revised			
<b>Operating Budget</b>					
Current revenues					
Municipal appropriation	\$ 4,512,555	\$ 4,512,555	\$ 4,512,555	\$ -	
State library aid	19,188	19,188	19,188	-	
General fund revenue					
Fines/fees	122,000	122,000	138,803	16,803	
Interest earned	200	200	917	717	
Saleable/taxable items	8,000	8,000	11,084	3,084	
Meeting room charge	40,000	40,000	47,904	7,904	
Endowment - unrestricted	442,445	442,445	442,445	-	
Donations - unrestricted	325,000	325,000	343,399	18,399	
Donations - restricted	30,000	55,000	55,000	-	
Café income	15,600	15,600	15,445	(155)	
Other	22,000	22,000	905	(21,095)	
Total General fund revenue	1,005,245	1,030,245	1,055,902	25,657	
Total operating revenues	5,536,988	5,561,988	5,587,645	25,657	
Special revenues					
Friends and Foundation Contributor	104,000	104,000	104,050	50	
Designated grant/gifts	17,500	54,227	54,227	-	
Endowment - restricted	139,647	139,647	139,647	-	
Total special revenues	261,147	297,874	297,924	50	
Total current revenues	5,798,135	5,859,862	5,885,569	25,707	
Fund balance utilized	119,865	119,865	85,000	(34,865)	
Total operating revenues	\$ 5,918,000	\$ 5,979,727	\$ 5,970,569	\$ (9,158)	
	Carryover at December 31, 2022	Approved Budget 2023	Total Budget Available 2023	Actual 2023	Carryover at December 31, 2023
<b>Capital Budget</b>					
Current revenues					
Municipal revenue	\$ 595,640	\$ 297,500	\$ 893,140	\$ 513,215	\$ 379,925
Library capital revenue	526,084	95,614	621,698	176,657	445,041
	\$ 1,121,724	\$ 393,114	\$ 1,514,838	\$ 689,872	\$ 824,966

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Expenditures Compared to Budget**  
**Year Ended December 31, 2023**

	Budget		Paid or Charged	Reserved	Cancelled
	Original	Revised			
<b>Operating Fund</b>					
Municipal Fund					
Salaries and benefits					
Salaries	\$ 3,003,256	\$ 2,986,884	\$ 2,986,884	\$ -	\$ -
Payroll taxes and disability	246,730	239,870	234,505	-	5,365
Pension	407,000	411,732	405,816	-	5,916
Health benefits	672,900	691,400	689,013	-	2,387
	<u>4,329,886</u>	<u>4,329,886</u>	<u>4,316,218</u>	<u>-</u>	<u>13,668</u>
Other expenses					
Building and grounds	301,857	301,857	301,357	-	500
	<u>301,857</u>	<u>301,857</u>	<u>301,357</u>	<u>-</u>	<u>500</u>
Total municipal fund	<u>4,631,743</u>	<u>4,631,743</u>	<u>4,617,575</u>	<u>-</u>	<u>14,168</u>
<b>General Fund</b>					
Salaries and benefits					
Salaries	-	21,214	21,214	-	-
Health benefits	-	561	561	-	-
	<u>-</u>	<u>21,775</u>	<u>21,775</u>	<u>-</u>	<u>-</u>
Other expenses					
Library materials	293,879	291,447	291,263	184	-
Administrative expenses	84,257	71,632	71,276	356	-
General operating	219,047	208,483	206,441	2,042	-
Building and grounds	200,367	226,438	225,438	1,000	-
Equipment and furniture	36,000	36,075	33,620	2,455	-
Technology	191,560	194,260	189,857	4,403	-
	<u>1,025,110</u>	<u>1,028,335</u>	<u>1,017,895</u>	<u>10,440</u>	<u>-</u>
Total general fund	<u>1,025,110</u>	<u>1,050,110</u>	<u>1,039,670</u>	<u>10,440</u>	<u>-</u>
Total operating fund	<u>5,656,853</u>	<u>5,681,853</u>	<u>5,657,245</u>	<u>10,440</u>	<u>14,168</u>
<b>Special Revenue Funds</b>					
Friend & Foundation Contribution					
Other expenses					
Library materials	104,000	104,000	103,992	8	-
Other special revenue funds					
Salaries and benefits					
Salaries	48,000	48,000	51,850	(3,850)	-
Payroll taxes and disability	5,000	5,000	3,838	1,162	-
Pension	6,000	6,000	7,600	-	-
Health benefits	-	-	1,500	(1,500)	-
	<u>59,000</u>	<u>59,000</u>	<u>64,788</u>	<u>(4,188)</u>	<u>-</u>
Other expenses					
Library materials	48,064	48,264	60,028	(11,764)	-
Administrative expenses	743	743	1,297	(554)	-
General operating	40,843	61,510	74,403	(12,893)	-
Equipment	-	3,000	-	3,000	-
Technology	8,497	21,357	5,452	15,905	-
Total other expenses	<u>98,147</u>	<u>134,874</u>	<u>141,180</u>	<u>(6,306)</u>	<u>-</u>
Total special revenue funds	<u>261,147</u>	<u>297,874</u>	<u>309,960</u>	<u>(10,486)</u>	<u>-</u>
Total operating and special revenue funds	<u>\$ 5,918,000</u>	<u>\$ 5,979,727</u>	<u>\$ 5,967,205</u>	<u>\$ (46)</u>	<u>\$ 14,168</u>
<b>Capital Budget</b>					
		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
Capital expenditures		\$ 893,140	\$ 513,215	\$ (379,925)	
Municipal expenditures*		<u>621,698</u>	<u>176,657</u>	<u>(445,041)</u>	
Library capital expenditures*		<u>\$ 1,514,838</u>	<u>\$ 689,872</u>	<u>\$ (824,966)</u>	

\*Capital budget includes current year budget plus prior year improvement authorizations.

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey  
Combining Governmental Fund Balance Sheet Schedule  
December 31, 2023**

	Trust and Agency Funds		Restricted Funds		Operating Funds			Capital Funds			General Fixed Assets	Memo Only - Total
	Employee Development	Friends	Grant/ Designated Gifts	Subtotal Restricted Funds	General	Municipal	Subtotal Operations	Library Funded Capital	Municipal Funded Capital	Subtotal Capital		
<b>Assets</b>												
Cash	\$ 62,894	\$ 13,988	\$ 143,707	\$ 157,695	\$ 627,609	\$ 145,462	\$ 773,071	\$ 447,025	\$ 94,160	\$ 541,185	\$ -	\$ 1,534,845
Petty cash	-	-	-	-	1,224	-	1,224	-	-	-	-	1,224
Due from municipalities-capital	-	-	-	-	-	-	-	-	386,823	386,823	-	386,823
Other receivables	-	-	-	-	-	968	968	-	-	-	-	968
Capital assets	-	-	-	-	-	-	-	-	-	-	19,382,368	19,382,368
<b>Total assets</b>	<u>\$ 62,894</u>	<u>\$ 13,988</u>	<u>\$ 143,707</u>	<u>\$ 157,695</u>	<u>\$ 628,833</u>	<u>\$ 146,430</u>	<u>\$ 775,263</u>	<u>\$ 447,025</u>	<u>\$ 480,983</u>	<u>\$ 928,008</u>	<u>\$ 19,382,368</u>	<u>\$ 21,306,228</u>
<b>Liabilities, Reserves and Fund Balances</b>												
<b>Liabilities and reserves</b>												
Appropriation reserves	\$ -	\$ 8	\$ -	\$ 8	\$ 10,440	\$ -	\$ 10,440	\$ -	\$ -	\$ -	\$ -	\$ 10,448
Reserve for encumbrances	-	938	-	938	9,991	4,171	14,162	-	-	-	-	15,100
Reserve for capital encumbrances	-	-	-	-	-	-	-	162,242	68,690	230,932	-	230,932
Security deposit	-	-	-	-	1,300	-	1,300	-	-	-	-	1,300
Improvement authorizations	-	-	-	-	-	-	-	282,798	311,235	594,033	-	594,033
Deferred revenue	-	-	-	-	50	16,889	16,939	-	-	-	-	16,939
Accounts payable	-	-	-	-	-	3,665	3,665	-	-	-	-	3,665
Reserve for employee development	62,894	-	-	-	-	-	-	-	-	-	-	62,894
Investment in capital assets	-	-	-	-	-	-	-	-	-	-	19,382,368	19,382,368
	<u>62,894</u>	<u>946</u>	<u>-</u>	<u>946</u>	<u>21,781</u>	<u>24,725</u>	<u>46,506</u>	<u>445,040</u>	<u>379,925</u>	<u>824,965</u>	<u>19,382,368</u>	<u>20,317,679</u>
<b>Fund balances</b>												
Unreserved	-	13,042	-	13,042	607,052	121,705	728,757	1,985	1,058	3,043	-	744,842
Reserved for capital trust	-	-	-	-	-	-	-	-	100,000	100,000	-	100,000
Reserved for grant and dedicated gift expenditures	-	-	143,707	143,707	-	-	-	-	-	-	-	143,707
	<u>-</u>	<u>13,042</u>	<u>143,707</u>	<u>156,749</u>	<u>607,052</u>	<u>121,705</u>	<u>728,757</u>	<u>1,985</u>	<u>101,058</u>	<u>103,043</u>	<u>-</u>	<u>988,549</u>
<b>Total liabilities, reserves and fund balances</b>	<u>\$ 62,894</u>	<u>\$ 13,988</u>	<u>\$ 143,707</u>	<u>\$ 157,695</u>	<u>\$ 628,833</u>	<u>\$ 146,430</u>	<u>\$ 775,263</u>	<u>\$ 447,025</u>	<u>\$ 480,983</u>	<u>\$ 928,008</u>	<u>\$ 19,382,368</u>	<u>\$ 21,306,228</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Operations by Fund Balances**  
**Year Ended December 31, 2023**

	<u>Municipal Fund</u>	<u>General Fund</u>	<u>FnF Contribution Fund</u>	<u>Restricted Endowment Grants/Gifts</u>	<u>Operating Total</u>	<u>Capital Fund</u>	<u>Total</u>
<b>Revenue</b>							
Fund balance utilized	\$ 85,000	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ 85,000
Municipal appropriation	4,512,555	-	-	-	4,512,555	-	4,512,555
State library aid	19,188	-	-	-	19,188	-	19,188
Fines/fees	-	138,803	-	-	138,803	-	138,803
Interest	894	23	16	-	933	484	1,417
Saleable/taxable items	-	11,084	-	-	11,084	-	11,084
Meeting room charge	-	47,904	-	-	47,904	-	47,904
Endowment contribution	-	442,445	-	-	442,445	-	442,445
Donations - unrestricted	-	343,399	-	-	343,399	-	343,399
Café income	-	15,445	-	-	15,445	-	15,445
Miscellaneous/other	-	905	-	-	905	-	905
Friends revenue	-	-	104,034	-	104,034	-	104,034
Grant revenue	-	-	-	54,227	54,227	-	54,227
Capital fund revenues	-	-	-	-	-	689,872	689,872
Designated gifts	-	55,000	-	139,647	194,647	-	194,647
	<u>4,617,637</u>	<u>1,055,008</u>	<u>104,050</u>	<u>193,874</u>	<u>5,970,569</u>	<u>690,356</u>	<u>6,660,925</u>
Other credits to income:							
Prior year encumbrance cancelled	<u>57</u>	<u>18,747</u>	<u>77</u>	<u>-</u>	<u>18,881</u>	<u>-</u>	<u>18,881</u>
Total revenues	<u>4,617,694</u>	<u>1,073,755</u>	<u>104,127</u>	<u>193,874</u>	<u>5,989,450</u>	<u>690,356</u>	<u>6,679,806</u>
<b>Expenditures</b>							
Salaries and benefits	4,316,218	21,775	-	64,788	4,402,781	-	4,402,781
Other expenses	301,357	1,017,895	103,992	141,180	1,564,424	689,872	2,254,296
	<u>4,617,575</u>	<u>1,039,670</u>	<u>103,992</u>	<u>205,968</u>	<u>5,967,205</u>	<u>689,872</u>	<u>6,657,077</u>
Other debits to income							
Appropriation reserves	<u>-</u>	<u>10,440</u>	<u>8</u>	<u>-</u>	<u>10,448</u>	<u>-</u>	<u>10,448</u>
Total expenditures	<u>4,617,575</u>	<u>1,050,110</u>	<u>104,000</u>	<u>205,968</u>	<u>5,977,653</u>	<u>689,872</u>	<u>6,667,525</u>
Excess (deficit) or revenues over (under) expenditures	119	23,645	127	(12,094)	11,797	484	12,281
Decreased by utilized as anticipated revenue	<u>(85,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(85,000)</u>	<u>-</u>	<u>(85,000)</u>
Net change in fund balances	(84,881)	23,645	127	(12,094)	(73,203)	484	(72,719)
Fund balances							
Balance, January 1	<u>206,586</u>	<u>583,407</u>	<u>12,915</u>	<u>155,801</u>	<u>958,709</u>	<u>102,559</u>	<u>1,061,268</u>
Balance, December 31	<u>\$ 121,705</u>	<u>\$ 607,052</u>	<u>\$ 13,042</u>	<u>\$ 143,707</u>	<u>\$ 885,506</u>	<u>\$ 103,043</u>	<u>\$ 988,549</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Analysis of Payroll Cash**  
**December 31, 2023**

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	<u>Balance</u> <u>January 1, 2023</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>December 31, 2023</u>
Net pay	\$ -	\$ 2,039,391	\$ 2,039,391	\$ -
Payroll deductions	12,575	1,077,131	1,077,175	12,531
Due to public fund	3,437	1,125	11,699	(7,137)
Interest	17	43	-	60
Employer share of social security, Medicare, disability and pension	<u>450</u>	<u>638,689</u>	<u>638,521</u>	<u>618</u>
	<u>\$ 16,479</u>	<u>\$ 3,756,378</u>	<u>\$ 3,766,786</u>	<u>\$ 6,071</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Analysis of Restricted Cash**  
**December 31, 2023**

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	<u>Restricted Gifts</u>	<u>Endowment Gifts</u>	<u>Grants</u>	<u>Subtotal</u>	<u>Friends &amp; Foundation</u>	<u>Total</u>
Cash balance, January 1, 2023	\$ 45,239	\$ 70,436	\$ 40,126	\$ 155,801	\$ 14,628	\$ 170,429
Receipts						
Revenue	36,727	139,647	17,500	193,874	104,000	297,874
Interest	-	-	-	-	50	50
Subtotal receipts	<u>36,727</u>	<u>139,647</u>	<u>17,500</u>	<u>193,874</u>	<u>104,050</u>	<u>297,924</u>
Restricted for operating fund	81,966	210,083	57,626	349,675	118,678	468,353
Disbursements						
Expenditures	<u>35,864</u>	<u>156,094</u>	<u>14,010</u>	<u>205,968</u>	<u>104,690</u>	<u>310,658</u>
Cash balance, December 31, 2023	<u>\$ 46,102</u>	<u>\$ 53,989</u>	<u>\$ 43,616</u>	<u>\$ 143,707</u>	<u>\$ 13,988</u>	<u>\$ 157,695</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Capital Projects - Improvement Authorizations**  
**December 31, 2023**

<u>Project</u>	<u>Year Authorized</u>	<u>Improvements Authorized</u>	<u>Improvement Balances January 1, 2023</u>	<u>Improvements Authorized in 2023</u>	<u>Improvements Appropriated in 2023</u>	<u>Improvement Balances December 31, 2023</u>
Video Surveillance System	2017	\$ 150,000	\$ 2,314	\$ -	\$ -	\$ 2,314
Restroom Upgrades/ Fountains	2019	101,000	77,640	-	(77,640)	-
YS Power Supply & Furniture	2019	51,000	42,536	-	-	42,536
Furniture & Equipment	2019	50,000	150	-	(120)	30
Restroom Upgrades	2021	33,000	33,000	-	(33,000)	-
Exterior Door Replacements	2021	60,000	60,000	-	(11,500)	48,500
Furniture & Equipment	2021	17,000	17,000	-	(7,000)	10,000
HVAC Cooling Tower	2022	363,000	363,000	-	(363,000)	-
Furniture/Equipment	2023	-	-	82,500	(5,000)	77,500
Technology Replacements & Upgrades	2023	-	-	40,000	(10,945)	29,055
Youth Services Technology & Equipment	2023	-	-	175,000	(5,010)	169,990
		<u>\$ 825,000</u>	<u>\$ 595,640</u>	<u>\$ 297,500</u>	<u>\$ (513,215)</u>	<u>\$ 379,925</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Capital Distributions from Municipality**  
**December 31, 2023**

	<u>Due From Municipality January 1, 2023</u>	<u>Projects Authorized 2023</u>	<u>Due From Municipality in 2023</u>	<u>Total Cash Received 2023</u>	<u>Due From Municipality December 31, 2023</u>
Restroom Upgrades (2017)	\$ 2,160	\$ -	\$ 2,160	\$ 2,160	\$ -
Video Surveillance System (2017)	2,314	-	2,314	-	2,314
Restroom Upgrades/Fountains 2019	74,980	-	74,980	74,980	-
Furniture & Power Supply YS 2019	42,536	-	42,536	-	42,536
Furniture & Equipment 2019	150	-	150	-	150
Restroom Upgrades 2021	33,000	-	33,000	33,000	-
Exterior Door Replacements 2021	60,000	-	60,000	11,500	48,500
Furniture & Equipment 2021	17,000	-	17,000	7,000	10,000
Cooling Tower 2022	363,000	-	363,000	356,222	6,778
Furniture & Equipment 2023	-	82,500	82,500	5,000	77,500
Technology Replacements & Upgrades 2023	-	40,000	40,000	10,945	29,055
Youh Services Technology & Equipment 2023	-	175,000	175,000	5,010	169,990
	<u>\$ 595,140</u>	<u>\$ 297,500</u>	<u>\$ 892,640</u>	<u>\$ 505,817</u>	<u>\$ 386,823</u>

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey  
Roster of Officials  
Year Ended December 31, 2023**

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<b><u>Members of the Board of Trustees</u></b>	<b><u>Title</u></b>	<b><u>Term Expires(d)</u></b>
Robert Ginsberg	Chair	1/1/2024
Christopher Van Buren		1/1/2025
Jeffrey Liao	Treasurer	1/1/2028
Sebnem Tuzun		1/1/2027
Eve Niedergang	Council Liasion	1/1/2024
Holley Barreto		1/1/2028
Dr. Carol Kelley	PPS Designee	1/1/2024
Stephanie Oster		1/1/2027
Edward Felten	Vice Chair	1/1/2026
Mark Freda	Mayor	1/1/2025
Jennifer Podolsky	Executive Director	As of February 2020

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey**  
**Schedule of Findings and Recommendations**  
**Year Ended December 31, 2023**

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**Schedule of Financial Statement Findings**

This section identifies the deficiencies, significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None

See Independent Auditor's Report.

**The Trustees of the Free Public Library of Princeton, New Jersey  
Schedule of Prior Year Findings and Recommendations  
Year Ended December 31, 2022**

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**Schedule of Prior Year Financial Statement Findings**

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None

See Independent Auditor's Report.