



## **BOARD OF TRUSTEES SPECIAL MEETING MINUTES April 11, 2025**

### **In Attendance**

**Trustees:** Holley Barreto, Robert Ginsberg, Mayor Mark Freda, Jeffrey Liao, Chris Van Buren

**Library Staff:** Jennifer Podolsky, Karen Rackley, Janet Simon

At 12:01 p.m. Mr. Van Buren called the meeting to order and announced that pursuant to the provisions of the Open Public Meetings Act, notice of this meeting was sent to the municipal clerk, Princeton Packet and Town Topics on April 7, 2025. In addition, copies of the notice were posted in the library and on the library's website and filed in the library's Administration Office.

**Public Comment** – There was no public comment.

**Acknowledgement of Withdrawal of STEAM Studio Renovation Bid** - Mr. Ginsberg motioned to accept the withdrawal of the STEAM Studio Renovation bid as submitted by HM Company LLC. Mr. Freda seconded the motion. Ms. Simon noted that HM Company LLC included two bid proposal forms with differing amounts. At the bid opening the lower bid was read publicly. HM Company LLC notified the library's project manager and finance director that the higher bid amount was their intended bid. An emailed copy of a certified letter was received on Fri., April 4, 2025, indicating that HM Company LLC would be formally withdrawing their bid for a material and good faith clerical error. The motion passed unanimously.

**Resolution 2025-14: STEAM Studio Renovation Bid Award of Contract** - Mr. Ginsberg motioned to award the contract for the STEAM Studio Renovation to Scozzari Builders Inc, the lowest responsible and responsive bidder. Mr. Liao seconded the motion. The motion passed unanimously.

**Adjournment** – Mr. Ginsberg motioned to adjourn the meeting; Mr. Freda seconded the motion. The motion passed unanimously. The meeting was adjourned at 12:12 p.m.