



BOARD OF TRUSTEES EMERGENCY MEETING MINUTES August 8, 2024

In Attendance

Trustees: Robert Ginsberg, Eve Niedergang, Stephanie Oster, Keisha Smith-Carrington,
Chris Van Buren

Staff: Susan Chernik, Jennifer Podolsky, Karen Rackley

Approval of Emergency Meeting - At 1:08 p.m., Ms. Niedergang moved to hold an Emergency Meeting of the Board of Trustees to approve a change order to the Aluminum Entry Door Replacement project. Ms. Oster seconded the motion. The motion passed unanimously.

At 1:08 p.m., Mr. Ginsberg called the meeting to order and announced that adequate notice was not provided as the public body could not reasonably have foreseen the need for such a meeting at a time when adequate notice could have been provided. The meeting will be limited to discussion of and acting with respect to such matters of urgency and importance.

Resolution 2024-21: Aluminum Entry Door Replacement - Change Order #2 Mr. Van Buren moved to approve Resolution 2024-21; Ms. Oster seconded the motion. Ms. Chernik explained the reason for the change order, noting that during installation of the new entry doors, two issues arose. The first issue was an existing paving condition which was altered during sidewalk improvements completed by the municipality; the concrete requires adjustments to allow the new door threshold to seat properly and maintain ADA access. The second issue relates to a change in the scope of caulking work due to an unforeseen need to remove and reattach the doors in order to plumb and level the doors. After 20 years of heavy use and movement, this additional caulking of the entire door assembly is required to complete the installation properly and was not in the original contract scope of work. The change order increases the approved contract amount by \$3,275.52, ensuring properly installed, airtight doors that meet accessibility requirements. There was no discussion. The motion passed unanimously.

Adjournment - Ms. Niedergang moved to adjourn the meeting. Ms. Smith-Carrington seconded the motion. The motion passed unanimously. The meeting was adjourned at 1:10 p.m.