



BOARD OF TRUSTEES EMERGENCY MEETING MINUTES May 27, 2021

In Attendance

Trustees: Barak Bar-Cohen, Robert Ginsberg, Edward Felten, Yamile Slebi, Pam Wakefield

Library Staff: Erica Bess, Becky Bowers, Susan Conlon, Kristin Friberg, Janie Hermann, Andre Levie, Jennifer Podolsky, Tim Quinn, Karen Rackley, Dana Treichler, Sonja Vloeberghs

Others: Andrea Bradley (Friends), David Hill (Foundation), Chiara Goldenstern (Teen Rep), Elizabeth Leonard (Teen Rep), Eleni Staikos (Teen Rep), two members of the public

Approval of Emergency Meeting: Ms. Wakefield moved approval to hold an Emergency Meeting of the Board of Trustees to discuss revisions to the Temporary Code of Conduct. Mr. Felten seconded the motion. There was no discussion. The motion passed unanimously.

At 4:13 p.m., after the resolve of some technical issues, Ms. Miller called the meeting to order. Ms. Rackley announced that adequate notice was not provided, as the need for the emergency meeting could not reasonably have been foreseen. Executive Order 242 will go into effect on Friday, May 28, 2021. Consideration must be given to the library's Temporary Code of Conduct as it relates to the new EO. The meeting will be limited to discussion of and acting with respect to such matters of urgency and importance; notice of the meeting will be made as soon as possible following the emergency meeting.

Old Business - Temporary Code of Conduct

Ms. Wakefield noted that revisions to the Temporary Code of Conduct approved by the Board on July 27, 2021 require discussion in light of NJ Executive Order 242 that will go into effect on May 28, 2021 lifting the indoor mask mandate in public spaces, as well as the six-foot social distancing requirement and on June 4, 2021, the indoor gathering and capacity limits. The Executive Order allows businesses and entities overseeing indoor spaces the ability to require masking for employees, customers, and/or guests. The executive order also states that it is appropriate to exercise additional caution in settings that involve the population of children ages 11 and under.

Ms. Wakefield read the following items recommended for removal from the Temporary Code of Conduct:

- Practice social distancing at all times, ensuring a minimum of six feet of distance to others and complying with all social distancing markers
- Observe posted occupancy limits and traffic flow restrictions.

- Practice good hygiene by properly washing hands or using hand sanitizer. Hand sanitizer is provided for visitor use at stations throughout the Library.
- Building capacity has been reduced. Visitors are encouraged to keep their time spent in the library building as brief as possible.

The Board of Trustees agreed that because the library is a destination for children of all ages, it is important to take precautions to ensure the safety of both the public and staff and thus recommends the following Temporary Code of Conduct for all visitors while on the premises at 65 Witherspoon St.:

- Library visitors, age two and older, must wear a face covering that covers both the nose and mouth at all times while in the library.
- Visitors who are sick or have a fever should not visit the building, even if wearing a face covering.
- Children, age 12 and younger, must be accompanied by, and under the direct supervision of a guardian, age 18 and older, at all times.
- No food or drink allowed in the building, with the exception of items purchased from and consumed within the library café.

Mr. Ginsberg moved approval to revise the Temporary Code of Conduct as noted. Ms. Slebi seconded the motion. There was no further discussion. The motion passed unanimously.

Adjournment: At 4:19 p.m., Mr. Felten moved approval to adjourn the Emergency Board of Trustees Meeting. Mr. Ginsberg seconded the motion. There was no discussion. The motion passed unanimously.