



BOARD OF TRUSTEES EMERGENCY MEETING MINUTES March 13, 2020

In Attendance

Trustees: Barak Bar-Cohen (on phone), Jennifer Jang (on phone), Ruth Miller, Yamile Slebi (on phone), Pam Wakefield (on phone)

Absent: Andrew Erlichson, Robert Ginsberg, Edwina Hawes, Mayor Liz Lempert

Library Staff: Erica Bess, Jennifer Podolsky, Karen Rackley

At 3:02 p.m. Ms. Miller called the meeting to order. Adequate notice was not provided, as the need for such meeting - due to the public health concerns of the community spread of COVID-19 - could not reasonably have been foreseen. As required by the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-9b) notice of the emergency meeting was sent to the municipal clerks, the Princeton Packet, Town Topics, and Trenton Times on March 16, 2020. The notice was not posted in the library as the library is closed to the public until at least March 29, 2020.

Approval of Emergency Meeting

Ms. Wakefield motioned to hold the meeting as an emergency meeting; Ms. Slebi seconded the motion. The motion passed unanimously.

Library Closure in Response to COVID-19

Ms. Miller motioned to close the library Sat. March 14, 2020 through Sun., March 29, 2020 due to public health concerns of the community spread of COVID-19 and direct the Executive Director, and in her absence the Assistant Director, and in her absence the HR Director to extend the closure, if deemed necessary. Ms. Jang seconded the motion.

There was discussion about:

- Compensation for employees. Ms. Podolsky noted that full- and part-time staff will continue to receive pay, with all employees available and ready to work during the closure.
- Posting information about free internet access to low-income families. Ms. Slebi will provide the information and link to Ms. Podolsky which will be shared along with other closure resources.
- Cleaning the building. Ms. Podolsky noted the library's contract for cleaning services on a monthly basis will continue with projects reallocated to ensure a more thorough cleaning.
- Who provided guidance that led to the library's decision to close. Ms. Podolsky noted that the library is working closing with the Mayor and other township officials, as well as the superintendent of schools, and the local health department.

The motion passed unanimously.

Resolution 2019-33: Operating Budget Amendment

Ms. Wakefield motioned to approve Resolution 2019-33: Operating Budget Amendment; Ms. Jang seconded the motion. The motion passed unanimously.

Resolution 2020-10 Emergency Temporary Appropriations

Mr. Wakefield motioned to approve Resolution 2020-10: Emergency Temporary Appropriations; Ms. Jang seconded the motion. The motion passed unanimously.

February Bills

Ms. Miller motioned to approve February Bills; Ms. Wakefield seconded the motion. The motion passed unanimously.

March Preliminary Bills

Ms. Miller motioned to approve preliminary March Bills; Ms. Jang seconded the motion. The motion passed unanimously.

Adjournment

Ms. Wakefield motioned to adjourn the meeting; Ms. Jang seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:24 p.m.